Center for Educational Performance and Information
Timeline for ISD Staff Members — SRSD/UIC Application
www.michigan.gov/cepi

October 2003

	2003 Sept	Oct	Nov	Dec	2004 Jan	Feb	Mar

SRSD Fall 2003 Submission

This timeline is intended for staff members who are responsible for student data at ISD-operated schools and facilities.

Sept 24 - Oct 29, 2003
SRSD data submitted to ISDs

October 22, 2003
SRSD/UIC Application Security Agreements due from ISD-operated schools/facilities

Oct 30 - Nov 12, 2003
ISDs submit SRSD data to CEPI

Nov 24 - Dec 19, 2003
Resolve duplicate student records (based on first/last name, DOB, gender)
NOTE: To access your data via UIC component of application, data must have been submitted by Nov 12

Dec 23, 2003 - Jan 9, 2004
Resolve duplicate UICs

Jan 12 – March 18, 2004
Download UICs for existing students
Obtain UICs for new students
Access Reports*

CEPI

Nov 10 - 24 2003
Online Tutorial scheduled for release

Nov 12 - 23, 2003
CEPI validating all student records (submitted by Nov 12)

Dec 20 - 22, 2003
CEPI assigns UICs to records without previous UICs

*New Reports within the expanded SRSD application include: 1) List of all UICs, 2) Unresolved UICs, 3) List of Positive Matches, 4) Duplicates, and 5) Batch Summary Report.